

**PLANNING MATTER APPLICATION
for
GENERAL ZONING BY-LAW 1767**

- Zoning By-law Amendment
- Holding By-law Amendment
- Interim Control By-law
- Temporary Use By-law

File No. _____

TO: PLANNING AND DEVELOPMENT DEPARTMENT

Pursuant to Section 34 of the Planning Act, R.S.O. 1990, as amended, I/We hereby submit this application to the Township of Tay in respect of the lands hereinafter described.

A. OWNERSHIP/APPLICANT DETAILS

1. Name of Owner(s):

Address: _____

Postal Code _____ Telephone No. (____) _____

Date subject lands acquired by owners: _____

2. Name of Authorized Agent (if any)

Address: _____

Postal Code _____ Telephone No. (____) _____

NOTE: It is requested that all communications be sent to:

_____ Owner

_____ Agent

3. Names and addresses of any mortgages, holders or charges or other encumbrances:

B. PROPERTY DETAILS

4. Description of Subject Lands:a) Location of Property

Concession # _____ Lot(s) _____

Registered Plan # _____ Lot(s) _____

Reference Plan # _____ Part(s) _____

Name of Fronting Street and Street No. _____

5. Dimensions of Subject Lands (metres/hectares):

Subject Land

a) Frontage (metres) _____

b) Depth (metres) _____

c) Area (metres) _____

6. Access to Subject Lands:

a) Is access to subject lands by:

- Provincial Highway
- County Road
- Municipal Road
- Private Road
- Water Access
- Other _____

b) Is road maintained _____ seasonally _____ all year?

c) If access to the subject land is by water, please indicate location of parking and docking facilities to be used and the distance between these and the nearest public road.

7. BUILDINGS AND STRUCTURES DETAILS

- (a) Dimensions of all buildings and structures EXISTING on the subject lands. (Attach a separate page if necessary).

Description	Ground Floor Area (m ²)	Total Floor Area (m ²)	No. of Storeys	Width (m)	Length (m)	Height (m)	Date Constructed

- (b) Describe **present** use of subject land and **existing** buildings and the length of time the use has continued.

8. SERVICES

- (a) Please indicate how potable (drinking) water is provided to subject lands:

- Municipal water system
- Private water system
- Well
- Lake or other surface water source
- Other, please specify _____

- (b) Please indicate how sewage disposal is provided to subject lands:

- Municipal sewage treatment system
- Private communal sewage disposal
- Private septic system
- Other, please specify _____

- (c) Please indicate how storm drainage is provided to the subject lands:

- Storm sewers
- Ditches and swales
- Other, _____

C. PROPOSAL DETAILS

9. Provide an Explanation of the Application and Proposal Amendment and basis for requesting Amendments/Approval.

(a) Current Official Plan designation of Subject lands:

(b) Current Zoning of Subject Lands:

(c) Proposed Rezoning, including nature and extent of rezoning and reason for the request:

(If space is insufficient, please attach additional paper).

10. The proposed uses of the subject land:

(b) Dimensions of all buildings and structures PROPOSED to be erected on the subject lands.

Description	Ground Floor Area (m2)	Total Floor Area (m2)	No. of Storeys	Width (m2)	Length (m2)	Height m2)

11.(a) Have the subject lands ever been the subject of, or are currently the subject of, any of the following Planning Applications:

YES NO

___ ___ Consent

- ___ ___ Plan of Subdivision
- ___ ___ Rezoning Application
- ___ ___ Official Plan Amendment Application
- ___ ___ Site Plan

11.(b) If yes to any of the above, please indicate Application File Number and the status of the Application

D. DRAWING DETAILS

12. A sketch must be submitted with the Application, and shall include thereon:

- a) the boundaries of the "Subject Land" with dimensions;
- b) the location, widths and names of the existing streets or highways which abut the subject lands and the current uses if adjacent lands;
- c) the location, size and use of all proposed and/or retained buildings, with dimensions and relationship to the lot boundaries clearly marked thereon;
- d) the location and size of proposed parking area(s) with dimensions and proposed surface;
- e) the location of any landscaping and/or fencing proposed, with the type and height insdicated;
- f) natural and artificial features (existing and proposed) on the subject lands and adjacent lands that the Applicant feels may affect the Application, such as buildings, railways, pipelines. Watercourses, drainage ditches, river or streams, swamps and wooded areas within or adjacent to the subject land, as well as the location of any septic tank, tile bed or well;
- g) the location and direction of any lighting proposed;
- h) the slope of the land;
- i) any right-of-way or other easements on or abutting subject lands.

NOTE: All measurements shall be provided in Metric.

E. SIGNATURES

13. Affidavit/Declaration

I, _____ of

in the County of _____ solemnly declare that:

ALL the above statements and the statements contained in all of the exhibits submitted herewith, are true and I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the "Canada Evidence Act".

DECLARED before me at the
_____ of _____
in the County of _____
this ____ day of _____
A.D. 20_____

Signature of Applicant

A Commissioner, etc.

14. Owners Statement

As of the date of this application, I/We are the registered owner(s) of the lands described in this application. I/We examined the contents of this application and certify as to the correctness of the information submitted with the application insofar as I/We have knowledge of these facts. I/We concur with the submission of this application to the Township of Tay.

Date:

(Owner)

(Owner)

- If the owner is a Corporation, the application shall be signed by an officer of the Corporation and the Corporation's Seal shall be affixed.

15. Acknowledgement

The Applicant hereby signifies and acknowledges the payment of the Planning Application Fee as established by By-law to the Township as a fee at the time of filing of this application.

The Applicant hereby signifies and acknowledges that the fees or portion thereof are to be held as a deposit to cover any legitimate costs in procesing this application. Legitimate costs may include but is not limited to, legal, planning, landscape architecture, etc. services.

The Applicant hereby acknowledges and agrees that if the Township deems in necessary to retain outside professionals in order to process and consider the application, the cost of these services shall be deducted from the deposit. If the deposit is depleted, all work on the processing and consideration of the application will stop until the deposit is returned to its required amount. Once the application has been finalized any surplus deposit shall be returned to the Applicant. **NO ASSURANCE IS GIVEN THAT THE PAYMENT OF THE FEE WILL RESULT IN APPROVAL.**

SIGNED: _____ DATE: _____

FOR OFFICE USE ONLY:

Date Complete Application Received: _____

Checked by: _____

Amendment File No.: _____

Comments: _____
