

PLANNING MATTER APPLICATION
for
OFFICIAL PLAN AMENDMENT

File No. _____

TO: PLANNING AND DEVELOPMENT DEPARTMENT

Pursuant to Section 22(4) of the Planning Act, R.S.O. 1990, as amended, I/We hereby submit this application to the Township of Tay in respect of the lands hereinafter described for an Amendment to the Township of Tay Official Plan.

A. OWNERSHIP/APPLICANT DETAILS

1. Name of Owner(s):

Address: _____

Postal Code _____ Telephone No. (____) _____

Date subject lands acquired by owners: _____

2. Name of Authorized Agent (if any)

Address: _____

Postal Code _____ Telephone No. (____) _____

NOTE: It is requested that all communications be sent to:

_____ Owner

_____ Agent

3. Names and addresses of any mortgages, holders or charges or other encumbrances:

B. PROPERTY DETAILS

4. Description of Subject Lands:

a) Location of Property

Concession # _____ Lot(s) _____

Registered Plan # _____ Lot(s) _____

Reference Plan # _____ Part(s) _____

Name of Fronting Street and Street No. _____

5. Dimensions of Subject Lands (metres/hectares):

Subject Land

a) Frontage (metres) _____

b) Depth (metres) _____

c) Area (metres) _____

C. PROPOSAL DETAILS

6. Provide an Explanation of the Application and Proposal Amendment.

(a) Current Official Plan designation of Subject lands:

(b) Land Uses permitted by current land use designation:

(c) Would the requested Amendment change, replace or delete a policy in the Official Plan?

- Yes, Section Numbers: _____
- No.

(d) Would the requested Amendment add a policy to the Official Plan?

- Yes
- No

(e) If the Answer to (c) or (d) was yes, state the purpose of the proposed Official Plan Amendment:

(f) Does the requested Amendment propose to change or replace the current land use designation in the Official Plan?

- Yes
- No

If Yes, please state the proposed land use designation:

(g) State the land uses which would be permitted by the proposed Official Plan Amendment:

7.(a) Is the subject land or any land within 120 metres of the subject land the subject of any of the following Planning Applications made by the Applicant:

Yes No

___ ___ Official Plan Amendment

___ ___ Zoning By-law Amendment

___ ___ Minor Variance

___ ___ Consent

___ ___ Plan of Subdivision

___ ___ Site Plan

7.(b) If yes to any of the above, please indicate the Status of the Application, the Application File Number, lands affected by the Application, the Authority considering the Application, and the purpose and effect of the Application:

File No.: _____

File No.: _____

Authority/Agency: _____

Authority/Agency: _____

Subject Lands: _____

Subject Lands: _____

Status: _____

Status: _____

Purpose & Effect: _____

Purpose & Effect: _____

8.(a) IF A POLICY IN THE OFFICIAL PLAN IS REQUESTED TO BE CHANGED, PLEASE PROVIDE THE TEXT OF THE PROPOSED AMENDMENT THAT WOULD BE ADDED TO THE OFFICIAL PLAN.

8.(b) IF A LAND USE DESIGNATION IN THE OFFICIAL PLAN IS REQUESTED TO BE CHANGED, PLEASE PROVIDE THE PROPOSED SCHEDULE TO THE AMENDMENT AND THE TEXT THAT WOULD ACCOMPANY THE SCHEDULE.

D. DRAWING DETAILS

9. A SURVEY OR SCALE DRAWING IN METRIC, SHOULD BE SUBMITTED WITH THE APPLICATION, AND SHOULD INCLUDE THEREON:

- a) the boundaries of the owner's total holding with dimensions;
- b) the boundaries of the "Subject Land" with dimensions;
- c) the location, widths and names of the existing streets or highways which abut the subject lands;
- d) the location, size and use of all proposed and/or retained buildings, with dimensions and relationship to the lot boundaries clearly marked thereon;
- e) the location and size of proposed parking area(s) with dimensions and proposed surface marked thereon;
- f) the location of any landscaping and/or fencing proposed, with the type and height clearly marked thereon;
- g) natural and artificial features (existing and proposed) such as buildings, railways, highways, pipelines, watercourses, drainage ditches, swamps and wooded areas within or adjacent to the subject land, as well as the location of any septic tank, tile bed or well;
- h) the location and direction of any lighting proposed;
- i) the slope of the land, in order to establish the relationship between the grade of abutting highways and the grade of the subject land, and to determine the drainage of the land (this information may be given in the form of contours, spot elevations, or written description);
- j) any rights-of-way or other easements on or abutting the subject lands;

NOTE: *For the purposes of Ontario Regulation No. 198/96, a Survey or Scale Drawing is not required for the consideration of the Application.*

E. SIGNATURES

10. Affidavit/Declaration

I, _____ of

in the County of _____ solemnly declare that:

ALL the above statements and the statements contained in all of the exhibits submitted herewith, are true and I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the "Canada Evidence Act".

DECLARED before me at the
_____ of _____
in the County of _____
this ____ day of _____
A.D. 20 _____.

Signature of Applicant

A Commissioner, etc.

11. Owners Statement

As of the date of this application, I/We are the registered owner(s) of the lands described in this application. I/We examined the contents of this application and certify as to the correctness of the information submitted with the application insofar as I/We have knowledge of these facts. I/We concur with the submission of this application to the Township of Tay.

Signed:

Date:

(Owner)

(Owner)

- If the owner is a Corporation, the application shall be signed by an officer of the Corporation and the Corporation's Seal shall be affixed.

12. Acknowledgement

The Applicant hereby signifies and acknowledges the payment of the Planning Application Fee as established by By-law to the Township as a fee at the time of filing of this application.

The Applicant hereby signifies and acknowledges that the fees or portion thereof are to be held as a deposit to cover any legitimate costs in procesing this application. Legitimate costs may include but is not limited to, legal, planning, landscape architecture, etc. services.

The Applicant hereby acknowledges and agrees that if the Township deems in necessary to retain outside professionals in order to process and consider the application, the cost of these services shall be deducted from the deposit. If the deposit is depleted, all work on the processing and consideration of the application will stop until the deposit is returned to its required amount. Once the application has been finalized any surplus deposit shall be returned to the Applicant. **NO ASSURANCE IS GIVEN THAT THE PAYMENT OF THE FEE WILL RESULT IN APPROVAL.**

SIGNED: _____ DATE: _____

FOR OFFICE USE ONLY:

Date Complete Application Received: _____

Checked by: _____

Amendment File No.: _____

Comments: _____
