



## LOTTERY LICENSING

### RAFFLE LICENSE REQUIREMENTS:

1. eligible raffle events include 50/50's, stub draws, elimination draws, meat spins/turkey rolls
2. the market retail value of all prize(s) shall not be less than 20% of the anticipated gross proceeds of the event
3. the raffle application form must be completed, signed and witnessed by two signing officers or executive of the organization
4. all specifications of the application must be completed in full and all answers must be specific – general terms for charitable or religious objects or purpose, such as “community betterment” or “service club charities” are not acceptable
5. a sample of the two part raffle ticket must be provided for stub draws – information to be included – location, date and time of draw, description and value of prize(s), price of each ticket, total number of tickets printed, license number and name of organization, numerical sequence
6. the license fee is 3% of the total prize value and the cheque would be made payable to the Township of Tay
7. all prizes must be awarded regardless of whether the raffle is profitable or not
8. no funds may be transferred to an operating or general account
9. the following is required to accompany the completed final report - 30 days after the raffle was held:
  - a copy of all deposit slips
  - a copy of all invoices/receipts
  - a list of the winners
10. a verified financial statement is required to be submitted within 120 days of the organization's year end
11. all items outlined within the Raffle License Terms and Conditions prepared by the Alcohol and Gaming

**Please note that Blanket Raffles are available for organizations that hold a number of smaller raffle events – the license would be issued for a maximum of 6 months with a total prize board of \$5,000.00.**