



LOTTERY LICENSING

BREAK OPEN TICKET REQUIREMENTS:

1. the break open ticket application form must be completed, signed and witnessed by two signing officers or executive of the organization
2. the maximum length for a license is a period of 1 year
3. the license fee is 3% of the total prize value and the cheque would be made payable to the Township of Tay
4. any organization selling from a third party location must supply a copy of the proof of registration from the Alcohol and Gaming Commission
5. all specifications of the application must be completed in full and all answers must be specific – general terms for charitable or religious objects or purpose, such as “community betterment” or “service club charities” are not acceptable
6. an interim report is required to be submitted after the first three months or after half of the tickets have been sold
7. the following information is required to accompany the completed final report 30 days after the last ticket has been sold or the license has expired:
 - a copy of all bank statements
 - a copy of all deposit slips including the box numbers deposited
 - a copy of all cancelled cheques
 - a copy of all invoices for monies paid from Nevada funds – including the invoices for the tickets which need to show the serial numbers of the boxes purchased
 - a copy of the completed Nevada ledger
8. all expenses must be clearly stated and withdrawn by cheque
9. no funds may be transferred to an operating or general account
10. all items outlined within the Nevada License Terms and Conditions prepared by the Alcohol and Gaming